

Population Certification

Office for Victims of Crime (OVC) Fiscal Year 2020 Tribal Victim Set-Aside (TVSSA) Program
Instructions: This certification should be completed electronically and submitted via the Grants Management System. OVC will use this to determine eligibility and (pursuant to an administrative formula) maximum award amounts for each applicant. After pre-application review, approved applicants will be invited to submit full applications. See the program solicitation for additional information.

1. Applicant tribe/organization name

2. Date of certification

3. Applicant type

- Federally recognized tribe
- Designee*
- Consortium*

*A designee or consortium must include documentation with this certification demonstrating (as a legal matter) that it has the requisite authorization to apply from the tribe(s) for which it applies. See "Tribal Authorizing Resolution" in the [OJP Grant Application Resource Guide](#).

4. Tribe population data

List the tribe(s) for which the applicant applies, population tier, population number, and basis on the next page.

Population tiers

Tier 1: 999 and below	Tier 4: 10,000-14,999	Tier 7: 40,000-59,999
Tier 2: 1,000-4,999	Tier 5: 15,000-24,999	Tier 8: Above 60,000
Tier 3: 5,000-9,999	Tier 6: 25,000- 39,999	

Tribe-defined population data: OVC generally will defer to the certification. Failure to specify (at a minimum) the tier will result in no allocation being made for that tribe. If an applicant specifies a population tier, but does not specify a specific population number, OVC will place the tribe in the specified tier. However, for purposes of running the formula to calculate each tier's funding allotment, OVC will account for the missing population number(s) by creating a proxy population number that will be the average of the population numbers of other tribes within the same tier.

Recordkeeping: An applicant must keep documentation supporting its population certification, and (for a consortium/designee) demonstrating its authority to certify on behalf of each tribe for which it applies – *e.g.*, tribal resolutions, communications from tribal enrollment/leadership officials, and/or consortium bylaws. This documentation is subject to review and audit.

Population Certification: OVC FY20 TVSSA

Applicant tribe/organization name: _____

Date of certification: _____

5. Certification

This certification should be completed by the individual authorized to submit the pre-application in the OJP Grants Management System:

By entering my information below, and by submitting this certification in the OJP Grants Management System on behalf of the applicant named above, and in support of its application, I certify to the Office for Victims of Crime (“OVC”), U.S. Department of Justice, under penalty of perjury, that—

- (1) all of the information provided in the Population Certification (including the population data set out on page 2) is true and correct;
- (2) I have the authority to make this certification on behalf of the applicant (that is, the entity applying directly to OVC);
- (3) the applicant has the authority to apply for this grant program, and provide the population data provided herein, on behalf of each tribe for which the applicant applies;
- (4) the applicant will keep on file (see 2 C.F.R. 200.333, generally requiring retention of records for 3 years after grant closeout), and available for inspection or audit, documentation substantiating the population data provided herein (e.g., data sets used, or correspondence from the relevant tribal enrollment official(s), tribal chair(s), resolution(s), etc. providing or confirming such data);
- (5) I understand that OVC will rely upon this certification as a material representation in any decision to make an award to the applicant entity; and
- (6) in the event that during pre-application review OVC becomes aware of a reason to question the population data certified herein for a tribe(s), or the certifying authority, the applicant understands and agrees that OVC may (without further notice prior to the OVC action) deny this application (or, for consortia applicants, that tribe’s allocation), or use alternative data for that tribe(s) for the FY20 formula calculation.
- (7) I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, may be the subject of criminal prosecution, civil penalty, and/or administrative remedies (see 18 U.S.C. §§ 1001, 1621; 34 U.S.C. §§ 10271-10273; 31 U.S.C. §§ 3729-3730, 3801-3812).

Name of certifying official: _____

Title of certifying official: _____

Official e-mail of certifying official: _____

Official address of certifying official: _____
